



**ERASMUS+ Capacity Building in the Field of Higher Education (CBHE)**  
**Developing services for Individuals with Disabilities [DECIDE]**

PMC Meeting, 20<sup>h</sup>-23<sup>th</sup> November 2019,  
London, UK

Date: Thursday 21st November and Friday 22nd November 2019  
Location: Middlesex University, Committee Room 3, The Town Hall,  
The Burroughs, Hendon, London, NW4 4BT  
Directions: <https://www.mdx.ac.uk/get-in-touch/directions-london>  
Please note: If you walk up from Hendon tube the entrance to the town hall is before you reach the main entrance to the University on the left hand side of the Burroughs (the north side).

Wednesday 20 <sup>th</sup> November 2019 – Travel for delegates to London	
Thursday 21 <sup>th</sup> November 2019	
Review Day	
09.00-09.30	<b>Registration</b>
09.30-09.45	<b>Opening Address and Welcome</b> from MDX representative (meeting host – name to be confirmed). Opening Address and Welcome: Prof.dr. Angela Repanovici– DECIDE Project Leader, Transilvania University of Brasov, Romania
09.45-10.15	<b>An introduction to CBHE project 598661: <i>Developing services for individuals with disabilities</i> [DECIDE].</b> Prof.dr. Angela Repanovici, <b>Brief introduction from other EU Representatives:</b> – Gill Whitney, Middlesex University (MDX), United Kingdom Jerald Cavanagh, Pdraig Kirby – Limerick Institute of Technology (LIT), Ireland Sven Riddel, Gerald Cullen – Technical University of Dresden (TUD), Germany Manolis Koukourakis – University of Crete (UOC), Greece

<b>10.30 - 12.30</b>	<b>Project Management Committee (PMC) Meeting – Partner Presentations.</b> Each partner will Briefly ( <b>10 mins per partner</b> ): <ol style="list-style-type: none"> <li>1. Present the partner progress in the project</li> <li>2. Speak about implementing and preparing content</li> <li>3. Present preparing NAD and monitoring activities</li> <li>4. Present equipment acquisition situation</li> </ol>
<b>10.30 – 11.10</b>	<b>Partners Reports Uzbekistan</b>
10.30-10.40	Samarkand Institute of Economics and Service (SIES), Uzbekistan
10.40-10.50	Tashkent University of Information technologies (TUIT), Uzbekistan
10.50-11.00	Karakalpak State University (KSU), Uzbekistan
11.00-11.10	Mushtaq Ko'zlar Society of Social Mutual Aid of Disabled Children (MUSHTOQ), Uzbekistan
<b>11.10-11.40</b>	<b>Coffee Break</b>
<b>11.40 – 12.30</b>	<b>Partners Reports Kazakhstan</b>
11.40-11.50	Seifullin Kazakh Agrotechnical University (KATU), Kazakhstan – written report.
11.50-12.00	Al Farabi Kazakh National University (KAZNU), Kazakhstan
12.00-12.10	A. Baitursynov Kostanay State University (ABKSU), Kazakhstan
12.10-12.20	Academy of Public Administration under the President of the Republic of Kazakhstan (APRK), Kazakhstan
12.20-12.30	Affordable Education for Students with Disabilities (AESD), Kazakhstan
12.30 -	<b>Partners Reports Tajikistan</b>
12.30-12.40	Khujand State University named after B.Gafurov (KSUBG), Tajikistan
12.40-12.50	Kulob Institute of Technology and Innovation Management (KITEM), Tajikistan
12.50-13.00	Institute of Public Administration under the President of the Republic of Tajikistan (PAI), Tajikistan
13.00-13.10	Public Organization of Parents with Children with Disabilities and Specialists "Rushdi Inclusia" (POPCD), Tajikistan
<b>13.10-14.30</b>	<b>Lunch</b>
<b>14.30-15.30</b>	Angela Repanovici- First Year Report
<b>15.30-16.00</b>	<b>Coffee Break</b>
<b>16.00-17.00</b>	Overview of the Next Stage - Identification of issues raised from reports of relevance to the piloting of the modules – chair Angela Repanovici
<b>17.00-19.00</b>	Social – Light refreshments and informal conversation
<b>19.00</b>	<b>CLOSE OF THE DAY.</b>

<b>Friday 22<sup>th</sup> November 2019</b>	
<b>Planning Day</b>	
<b>09.00 – 9.30</b>	<b>Welcome</b>
<b>09.30 – 10.30</b>	<b>Quality Plan and Module Evaluation</b> Presentation by Gill Whitney followed by question and answer session
<b>10.30-11.00</b>	<b>Finances and budget for DECIDE project</b> - at this session the Financial rules for CBHE projects as outlined in <i>Guidelines for use of the Grant</i> will be dealt with (Gabriela Plopeanu -UTBV) – meeting with PC including - discussion, feedback / Questions & Answers
<b>11.00-11.30</b>	<b>Tea/Coffee</b>
<b>11.30 – 12.30</b>	<b>Finances and Budget for DECIDE project (continued)</b>
<b>12.30-13.00</b>	<b>Project Management Committee</b> - (Angela Repanovici) Deliverables, dates as outlined in the Work Plan for DECIDE Project including important milestones: <ul style="list-style-type: none"> <li>• DECIDE Curriculum</li> <li>• Observation / Master Classes/Evaluation</li> <li>• Development of Online Modules</li> <li>• Dissemination Workshops</li> <li>• QA Reports and Evaluations</li> <li>• Mass Media Campaigns- National Awareness Days</li> </ul>
<b>13.00-14.00</b>	<b>Lunch</b>
<b>14.00-15.00</b>	<b>Project Management Committee (continued)</b>
<b>15.00-15.15</b>	Discussion, feedback and Questions
<b>15.15-15.45</b>	<b>Tea/Coffee</b>
<b>15.45-16.45</b>	<b>Other Administrative matters</b> <ul style="list-style-type: none"> <li>• Organising piloting 1</li> <li>• Conference in Dushanbe</li> <li>• Others deliverables</li> </ul>
<b>16.45-17.15</b>	Questions on Other Administrative matters and Final summing up
<b>17.15-18.00</b>	Final discussion and Closing
<b>Saturday 23<sup>th</sup> November 2019 – Travel for delegates from London</b>	